



Hāwera High School

APPLICATION FOR APPOINTMENT TO A TEACHING POSITION

NOTE

- Application for a teaching position is by the completion of this form and the provision of a curriculum vitae. (Brief details should be given on the form under all headings. Points may be expanded in the CV.)
- The closing date for the position is as per the advertisement.
- APPLICATIONS SHOULD BE ADDRESSED TO:

Principal, Ms R Williams, Hawera High School, PO Box 437, Hawera 4640
OR email to principalspa@hawerahs.school.nz

1. POSITION APPLIED FOR:

2. PERSONAL DETAILS

Surname: _____ Mr / Mrs / Miss / Ms

First Names: _____ (Please Circle One)

Previous Surname: (if used in teaching) _____

Full Postal Address: _____

(Incl Postcode)

Home Phone: _____

Cell Phone: _____

Email: _____

Fax: _____

Date of Birth: _____

3. TEACHER REGISTRATION

Are you currently registered as a teacher?

YES / NO

Do you hold provisional registration?

YES / NO

Teacher Registration Number: _____

Expiry Date: _____

4. QUALIFICATIONS

Certificates, degrees, diplomas or other relevant qualifications	Major Subjects or Papers Passed and Levels	Date & Year Completed

5. PRESENT EMPLOYMENT (Tick those appropriate)

Teaching Positon Held: _____

Date Appointed: _____

Permanent ☐

Part-time ☐

Relieving ☐

Other ☐

Other (Please specify details) _____

If not teaching state present occupation: _____

6. TEACHING SERVICE (Details in date order)

[illegible]

7. OTHER RELEVANT EXPERIENCE/INTERESTS ETC

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8. SUITABILITY FOR POSITION

Please provide a brief statement as to why you feel you are suited to this position at Hawera High School.

[illegible]

9. CO-CURRICULAR ACTIVITIES

State the co-curricular activities that you are prepared to assist with.

10. REFEREES

List the names of at least three referees. Supply their designation, address and phone number. Approval is given for the Hawera High School Board of Trustees to contact referees and inquire about the professional performance of the applicant.

Name: _____ Position: _____

Address: _____

Phone Number/s: _____

Name: _____ Position: _____

Address: _____

Phone Number/s: _____

Name: _____ Position: _____

Address: _____

Phone Number/s: _____

Name: _____ Position: _____

Address: _____

Phone Number/s: _____

11. DECLARATIONS

- | | | |
|--|--------------------------|--------------------------|
| Have you ever been convicted of a criminal offence? Subject to the Criminal Records (Clean Slate) Act 2004 | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you aware of any impending court action against you? | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you ever been dismissed from any teaching position? | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you ever been refused registration or classification? | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you ever had teacher registration/classification cancelled in any country? | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you aware of any medical condition which the Hawera High School Board should take into consideration in deciding whether to appoint you to the position? | <input type="checkbox"/> | <input type="checkbox"/> |
| Are there any other reasons why you should not work in a school environment? | <input type="checkbox"/> | <input type="checkbox"/> |
| Would you have any difficulty with the school being a non-smoking zone? | <input type="checkbox"/> | <input type="checkbox"/> |

Note: All appointees to school positions are required to have a police vet with a satisfactory outcome. This procedure will be arranged by the school.

I, _____do solemnly and sincerely declare that to the best of my knowledge and belief the information given in this application is true and correct. I also authorise the Hawera High School Board of Trustees to verify detail provided in this form or the accompanying curriculum vitae.

Signature: _____

Date: _____