

ELECTION NOMINATION FORM

Parent representative / Staff representative / **Student representative** (circle one)

School Name HAWERA HIGH SCHOOL

(please print)

School Profile Number 182

Name of person being nominated _____

Contact details of person being nominated _____

I declare that I have read and understand the ineligibility criteria for school trustees, under section 103 of the Education Act 1989 (ineligibility criteria are on the reverse of this page), and declare that I am eligible to become a trustee. I hereby consent to the above nomination and declare that all other information that I have listed on this form is true and correct.

Dated __ / __ / 20__

(Signature of Candidate)

Name, address and phone number of person making nomination _____

Signature of person making nomination _____

NOTE: Unless the person making the nomination is on the roll for the election, the nomination is invalid.

This nomination paper should be posted or delivered to the Returning Officer at the school office,

Hawera High School, P.O. Box 437, Hawera 4640

so that it is received no later than noon on Friday September 24th, 2021

For statistical purposes only, persons being nominated are requested to complete the following

1. Gender: Female / Male (circle one)
2. Previous experience of candidates, are you: (tick one)
 - a current member standing for re-election ☐
 - a current co-opted or appointed member of any school board of trustees standing for election ☐
 - a person who has not previously been a member of any school board ☐
 - not a current member but have previously been a member of a school board ☐
3. Ethnicity: Which ethnic group or groups do you identify with? (tick up to two boxes)

<input type="checkbox"/> NZ Māori	<input type="checkbox"/> Other
<input type="checkbox"/> Pasifika	<input type="checkbox"/> European
<input type="checkbox"/> Asian	<input type="checkbox"/> NZ European/ Pakeha

Section 103 of the Education Act 1989 lists the categories of persons who are not eligible to be elected, appointed or co-opted as trustees. The list is set out below.

A person who:

- is an undischarged bankrupt; or
- is prohibited from being a director or promoter of, or being concerned or taking part in the management of, a company under sections 382, 383 or 385 of the Companies Act 1993; or
- is a permanently appointed member of the Board staff, unless they are standing for election as a staff representative; or
- contracts or sub-contracts with the Board without the approval of the Secretary of Education and receives payments exceeding \$25,000 in any financial year (this provision is set out in section 103A of the Education Act). This would also cover situations where a person has a 10% or more shareholding in the contracting company or a company that controls the contracting company; or
- is subject to a property order under the Protection of Personal and Property Rights Act 1988; or
- is a person in respect of whom a personal order has been made under that Act that either the person is not competent to manage his or her own property affairs, or does not have the capacity to communicate/make decisions relating to his/her welfare/personal care; or
- is a person who has been convicted of an offence punishable by imprisonment for 2 years or more, or who has been sentenced to imprisonment for any other offence, unless that person has obtained a pardon, served the sentence, or otherwise suffered the penalty imposed on the person; or
- is not a New Zealand citizen, and is –
 - a person to whom section 15 or 16 of the Immigration Act 2009 applies; or
 - a person obliged, by or pursuant to that Act, to leave New Zealand immediately or within a specified time, being a time that was less than 12 months; or
 - deemed for the purposes of that Act to be in New Zealand unlawfully.

No person who has been appointed returning officer for an election of trustees is eligible to be nominated as a candidate in the election.

A student representative is a student (other than an adult student) enrolled full-time in year 9 or above at a school administered by the Board.

Section 103B Requirements before Appointment

Before a person is elected, co-opted, or appointed as a trustee, the person must confirm to the governing board that he or she is, to the best of his or her knowledge, eligible to be a trustee, having regard to the grounds of ineligibility in section 103.

Please note: This information has been prepared as general advice and it is not intended to be legal advice in relation to any specific circumstances.

**For more information about persons ineligible to be trustees,
refer to section 103 of the Education Act 1989, or call:**

NZSTA Helpdesk 0800 782 435

HAWERA HIGH SCHOOL BOARD OF TRUSTEES

STUDENT REPRESENTATIVE

This position of Student Representative on the Board of Trustees is a very important one in the governance of Hawera High School. The person, elected for one year, has the same responsibilities and rights as all other trustees.

It is a particular responsibility of the Student Representative to channel information on student activities, attitudes, concerns and interests to the Board. There is no doubt that Trustees value this input.

The Student Representative is automatically a member of the Student Leadership group. They should report developments to this group and also occasionally to all students via assemblies.

As with all Trustees, the Student Representative must attend a monthly meeting and serve on committees. In this connection, it is necessary to read the meeting agenda, minutes, principal's report, background material etc and be prepared to comment on them.

A vital quality in the Student Representative is the need for confidentiality and discretion when discussing Board matters with students and members of the public. All matters discussed "in committee" are completely confidential. It is, though, important that issues and decisions of the Board are communicated to the student body.

Board of Trustee meetings are held (with occasional exceptions) on the fourth Wednesday of each month beginning at 6.00pm. An apology must be made if a trustee cannot attend a meeting.

Committees meet, when required, in the late afternoon or evening.

It should be noted that all Trustees, including the Chairperson (Mr Gary Wallis) and the Principal (Ms Rachel Williams) are always happy to assist the Student Representative in any way.

R Williams
Principal

HAWERA HIGH SCHOOL BOARD OF TRUSTEES

**STUDENT REPRESENTATIVE
ELECTION 2021**

Nomination Acceptance

To be completed by the candidate.

I, _____ FORM _____

Agree to my nomination as a candidate for the position of Student Representative on the Board of Trustees of Hawera High School for 2021.

I understand that this position runs from November 2021 to September 2022, at which time a new Student Representative Election will be held.

SIGNATURE _____ DATE _____

NOTE: This form must be completed and returned to the Returning Officer, Caroline Colville at the school office with the nomination form by 12 noon, Friday 24 September.